

BANSTEAD
COMMUNITY JUNIOR
SCHOOL



CHARGING AND REMISSIONS
POLICY

2018

School Resources Committee
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CHARGING AND REMISSIONS POLICY

This Policy has been written with reference to S449-462 of the Education Act 1996, and the DfE 'Charging for School Activities' document November 2013 (DfE00244-2013)

Principle

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs and trips, can make towards a pupil's education.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school, and as additional optional activities.

Charging

The Governing Body reserve the right to make a charge for each pupil for activities organised by the school in the following circumstances:

- The full cost of activities, including board and lodging for residential activities, deemed to be optional extras taking place outside school hours
- The cost of providing peripatetic instrumental tuition at the request of the parent (Music Tuition (England) Regulations 2007. However, no charge will be made for pupils who are Looked After Children.
- The cost of materials, ingredients or equipment for certain aspects of the curriculum if the parents have indicated in advance that they wish to own the finished product

A charge may be made for replacement of any item of school property that is lost or damaged.

The Governing Body may, from time to time, amend the categories of activities for which a charge may be made.

The Governing Body may invite parents to make a voluntary contribution towards the cost of providing additional activities for the pupils. However, communication from the school should make it clear that if there are not sufficient voluntary contributions the trip/activity will be cancelled. If a child's parents are unwilling to pay the child must be given an equal chance of taking part in the trip/activity.

Transport

Any transport provided by the school during school hours will be free of charge, subject to requests for voluntary contributions.

Remissions

In circumstances of family hardship that make it difficult for pupils to take part in particular activities for which a charge is made or where parents are in receipt of for example, Income Support or Child Tax Credit (full list of exceptions are on Pg 9 & 11 of Dfe guidance document 'Charging for School Activities,) the school will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher.